

POLICY 1310 Information Standards and Planning

Issued January 6, 1997

Information Standards

Executive Branch Departments and Sub-Units shall obtain approval to acquire information processing studies, consultation contracts, resources and systems; design, implement and maintain automated information processing systems, installations and services; pay for the cost of these services, and report expenditures for State automated information processing systems, services and resources, all in conformance with DMB procedures and directives.

The purpose of the State telecommunication network is to facilitate information exchange in support of state government functions. These resources and value-added services are primarily intended to assist state employees in the performance of their assigned state government tasks. The State reserves the right to monitor and log all network activity, including E-mail, with or without notice, and therefore users should have no expectation of privacy in the use of these resources.

Use of the state telecommunication infrastructure is a revocable privilege, requiring compliance and conformity with this acceptable use policy. Agencies must enforce this policy and inform their employees and contractors of this policy. Contractors who need and are granted access by the agency to the State network, are restricted to only those resources necessary to accomplish their contractual, legal or administratively assigned state government task.

The Management and Budget Act, Public Act 431 of 1984, as amended, ' 203 Section 18.1203 of Public Act 431 of 1984 as amended Executive Order Number 1994-15 (Statewide Telecommunications Consolidation) dated May 21, 1994.

* * *